

**BRAINTREE**  
GROUP

## Controller- Hospitality

**Company:** Braintree Group, LLC  
**Classification:** Full-time, exempt

**Location:** Boise, Idaho  
**Benefits:** Yes

**Reports to:** Director of Finance  
**Compensation:** DOE

### Summary

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Braintree Group, LLC, a rapidly growing management company, is seeking an experienced individual to fill the position of Controller on our Hospitality Accounting Team. Our company manages various business ventures including a portfolio of hotel properties throughout the western U.S. This position will play a vital leadership role on our Hospitality Accounting team and should be eager to grow with our company.

### Duties & Responsibilities

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- Lead the financial statement close and reporting processes.
- Responsible for Treasury Management function, including weekly cash reporting.
- Work closely with other team members to analyze and resolve accounting issues as they are presented.
- Assist and support team with daily hotel accounting and reporting and various tasks necessary for executive decision making.
- Contribute to the overall development of the company's accounting policies and procedures.
- Assist with treasury management, hotel property accounting, and accounting system maintenance.
- Serve as a key accounting contact for Hotel Operations personnel.

### Qualifications & Experience

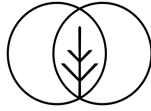
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- Bachelor's Degree in Accounting, Finance, Business or related field from an accredited University.
- CPA license preferred but not required.
- 5-7 years of accounting experience in a corporate environment or public accounting.
- Hospitality accounting experience a plus but not required.
- Profit Sword and M3 accounting system experience a plus.

### Skills & Intangibles

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- Excellent verbal and written communication skills
- Strong leadership skills
- Excellent organizational skills and attention to detail



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- Strong analytical and problem-solving skills
- Ability to work independently and find solutions to issues that arise
- Must have good interpersonal skills and be a team player
- High degree of initiative, accuracy, and adaptability
- Proficient with Microsoft Office Suite or related software

### **How to Apply**

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Submit resume and cover letter to [hr@btree-group.com](mailto:hr@btree-group.com).

### **Equal Opportunity Employer**

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Braintree Group is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, age, sex, marital status, national origin, ancestry, disability, handicap or veteran status.

**Braintree Group Headquarters:** 918 W. Idaho St., Boise, ID, 83702

**Office:** (208) 519-4000

**HR Fax:** (208) 917-4626

**HR Email:** [hr@btree-group.com](mailto:hr@btree-group.com)